



Randolph Youth Softball and Baseball Association

2012 New Player Application Package and Parent/Guardian Information Guide

This information guide should provide you with everything you need to know to register your child, prepare for the upcoming playing season, and learn more about RYSBA in general. It also includes two important documents: League Expectations and Parent Code of Conduct. These two documents set forth what we expect from everyone who is a part of this league, in any capacity, as well as outlining the behaviors we expect from all parents.

Please be sure to also review our Privacy Policy; it contains important information about how we protect your and your child's identity.

Should you have any questions from this point forward through the playing season, do not hesitate to contact us. There are several contact points you can utilize.

- Through the league's main phone number, **781-961-1808**.
- By e-mail, info@rysba.com for general information or player.agent@rysba.com for specific questions about your player(s).
- Through our web site, www.rysba.com.

Instructions for Completing the Player Application

1. Please provide your child's full legal name, residence, home phone number, sex, and date of birth. Be sure to select a tee-shirt size.
2. If you are registering a player who is new to the League, you must send a copy of your child's birth certificate. Applications submitted without a birth certificate cannot be processed and will be returned to you. If you are returning this application by mail, please provide a photocopy of the birth certificate. Please see the Privacy Policy regarding disposition of the copy.
3. Please provide name and contact information for both parents (where possible). Please provide as many contact phone numbers as possible, as well as e-mail addresses. Your home phone number will almost always be our primary contact point for you, but we will use your work and/or cell phone numbers for reasons of time-sensitivity, urgency, or emergency.
4. Please summarize all medical issues and allergy information. This information is maintained with the strictest of confidence and is only released to authorized emergency medical personnel when needed to medically treat your child. Because of HIPAA regulations, please note that we DO NOT provide this information directly to your child's manager and coaches. We hope and expect that you will advise him/her of any medical issues you feel he/she should be aware of.
5. Be sure to also provide us with two emergency contacts with phone numbers, in the event that we cannot reach you.
6. Please note any special needs, requests, or additional information that would help us give your child maximum enjoyment and benefit from his/her participation in RYSBA. Include here any player pairings that are needed because of transportation reasons. Also use this area to let us know if your child is unable to practice or play on certain days on a regular basis. The sooner we know this, the easier it is for us to accommodate your requests.
7. Please sign and date the application. This is your authorization for your child to participate in the league and that you understand the requirements and limitations of participation. It is also acknowledgement that you have read and agree to all aspects of this information guide.
8. If you are registering a player who is new to the League, please review the descriptions of the various programs offered by RYSBA, then select the program that is best for your child. Do not hesitate to contact us if you have any questions about which program your child should participate in.

After you have completed applications for all of your players, complete the "Calculating Your Registration Fee" form.

Important Dates and Events

Please be sure to mark your calendar for these key dates as they affect your child's participation in the League.

- Children registered for **Minor Baseball** are asked to attend a **player assessment** on Saturday March 6th. The specific time for your child's assessment will be sent to you by mail two weeks before the assessment. The assessment is conducted to gauge fundamental skills so that all teams have a balance of comparably talented players. Assessment does not affect your child's status; all registered for AA and AAA Minors will be placed on a team!
- Additionally, in conjunction with the Minor Division Assessments on March 6th, eligible players who wish to be considered for an open spot on a **Major Division** team (if available) should indicate this fact prior to the assessment so that he/she can be included on the tryout list. Attendance is mandatory for this consideration to be given.
- **Player assessments** will be held for all players registered in the **Competitive Girls' Softball** programs on Saturday March 13th. The specific time for your child's assessment will be sent to you by mail two weeks before the assessment. The assessment is conducted to gauge fundamental skills so that all teams have a balance of comparably talented players. Assessment does not affect your child's status; all girls' registered for a Competitive Girls' Softball program will be placed on a team!
- You will be notified of your child's **team assignment** by mail shortly after March 21nd. Your child's manager will be in touch with you to discuss further information. Practices will not start before April 1st.
- Parents of children in the **Learning the Game** program (4- and 5-year-olds) are asked to attend an organizational meeting on Monday April 5th. Look for a notice in the mail with exact time and location sometime in mid-March.
- **Games may begin** as soon as Monday April 12th, depending on which program your child plays in. However, we expect that the entire *competitive* playing season, including playoffs will end no later than Friday June 25th in anticipation of preparing to play summer travel ball. Non-competitive and instructional programs may continue playing up to Wednesday June 30th.
- **Opening Day Ceremonies** will take place on Sunday April 25th beginning at 12 Noon. More details will be forthcoming from your child's manager. Opening Day is a great photo opportunity, so be sure to bring your cameras!
- **IMPORTANT!** After team notifications are made, **no roster changes can be made!** PLEASE! If you have specific requirements, need to have your child with another child for transportation purposes, are unable to practice on specific days, let us know prior to February 27th. Accommodations can be made, but *only* if we have sufficient notice!

Other Things You Need to Know

- RYSBA has **two field complexes**. The Oberlander Complex, comprised of the Cady and Wakeling Fields, is located at 400 High Street about 200 yards south of The Lantana. The Sullivan Complex, comprised of the Bell, Cartwright, Coggeshall, and Strong Fields, is located on North Street next to the Zapustas Ice Arena. Your child's games *may* be played at either complex.
- **Team Pictures** will be taken shortly after the beginning of the season. Your manager will advise you of the schedule. Team pictures are done for the benefit of our families and are done independent of the League.
- **Additional key dates** will be published in the official league schedule booklet. You should receive this from your child's team manager in early April.
- **IMPORTANT!** It is the responsibility of each team to provide a parent to **work in the concession stand** when that team is the home team. This is an obligation of each and every parent in the League.

Meetings of the RYSBA Board of Directors are held on the second Wednesday of each month at the Randolph Elks Hall. All meetings are open to the public, and parents, especially, are encouraged to attend.

League Expectations

RYSBA recognizes that its success is directly related to the commitment of its constituent parts: its players, its managers and coaches, its umpires, its officers and directors, and its parents. As a League, we must expect that these constituencies will embrace the objectives and mission of the League and to strive to always act in the best interests of the League, which ultimately must also be the best interests of the children we serve.

It is expected that all **PLAYERS** . . .

- Make every effort to attend each and every practice and game and notify his/her manager or coach no less than 24 hours prior to the practice or game should he or she not be able to attend.
- Follow the instructions of his/her manager and coaches.
- Treat managers, coaches, and umpires with respect and dignity.
- Treat fellow players as they would want themselves treated.

It is expected that all **MANAGERS and COACHES** . . .

- Make every effort to attend each practice and game.
- Attend all meetings and training sessions as required by the League.
- Treat all players, umpires, and parents with respect and dignity.
- Make all players feel safe, secure, and unthreatened at all times.
- Show no favoritism to any individual.

It is expected that all **UMPIRES** . . .

- Make every effort to attend each game for which they have committed their time to umpire.
- Attend all meetings and training sessions as required by the League.
- Treat managers, coaches, players, and parents with respect and dignity.
- Will officiate all games with fairness and equity.

It is expected that all **PARENTS** . . .

- Will be supportive of his/her child's team, win or lose.
- Will take an active role in his/her child's participation in the League.
- Will recognize and encourage good play from both teams playing.
- Will work to resolve problems and issues privately with his/her child's manager and/or coach.
- Will report perceived problems or issues of safety or security of the players to the League's Board of Directors in a timely manner.
- Will provide two (2) hours of service to the League each season in such ways as may be identified by the League's Board of Directors at the beginning of the season.
- Will meet their financial obligations in a timely manner.

It is expected that **LEAGUE OFFICERS and DIRECTORS** . . .

- Will always, first and foremost, act in the best interests of the League, above all else.

It is expected that **EVERYONE** . . .

- Recognizes that all adults involved in the League, including its Board of Directors, are volunteers, and do not receive any consideration or value for such volunteering.
- Will treat all involved in the League with respect and dignity, recognizing the diversity of the community in which we live.

Please note that RYSBA will enforce a strict "zero tolerance" policy for the inappropriate behavior of anyone involved in the program, be it a player, coach, umpire, parent, or general spectator. This means action will be taken up to and including banishment from the League complex for any behavior that is considered to be a threat to an individual (or individuals) while on the complex.

Parent Code of Conduct

The essential elements of character building and ethics in sports are embodied in the concept of sportsmanship and six core principles: trustworthiness, respect, responsibility, fairness, compassion, and good citizenship. The highest potential of sports is achieved when competition reflects these "six pillars of character".

I therefore agree:

- I will not compel, coerce, or force my child to participate in baseball/softball.
- I will remember that children participate to have fun, and the game is for the children and not the adults.
- I will inform my child's coach of any physical disability or ailment that may affect the safety of my child or the safety of others.
- I will learn the rules of the game and the policies of the League.
- I will be a positive role model for my child and encourage sportsmanship by showing respect and courtesy and by demonstrating positive support for all players, coaches, officials, parents, and spectators at every game, practice, or League-sponsored event.
- I will not engage in any kind of unsportsmanlike conduct with any official, coach, player, parent, or spectator, such as booing and taunting, refusing to shake hands, or using profane language or gestures.
- I will not encourage any behavior or practice that would endanger the health and well-being of any player, coach, official, parent, or spectator.
- I will instruct my child to play by the rules and to resolve conflicts without resorting to hostility or violence.
- I will demand that my child treat other players, coaches, officials, parents, and spectators with respect, regardless of race, creed, color, sex, or ability.
- I will instruct my child that doing one's best is more important than winning, so that my child will never feel defeated by the outcome a game or his/her performance.
- I will praise my child for competing fairly and trying hard and make my child feel like a winner every time.
- I will never ridicule my child or yell at my child or any other participant for making a mistake or losing a competition.
- I will emphasize skill development and practice, and how they benefit my child, over winning. I will also de-emphasize games and competition in the lower age groups.
- I will promote the emotional and physical well-being of all players ahead of any personal desire I may have for my child to win.
- I will respect the officials and their authority during games and will never question, discuss, or confront coaches or officials at the game field and will take time to speak with coaches or officials at an agreed upon time and place.
- I will demand a sports environment for my child that is free from drugs, tobacco, and alcohol, and I will refrain from their use at all League events.
- I will refrain from coaching my child or other players during games and practices unless I am an official coach.

- I also agree that I (or if my guest(s)) fail to abide by the aforementioned rules and guidelines, I/we will be subject to disciplinary action that could include, but is not limited to the following:
 - Verbal warning to cease and desist
 - Ejection from the League field complex
 - Multiple game suspension with written documentation of the incident kept on permanent file by the League
 - Removal from the premises by the Randolph Police Department

By registering your child to play in the League, you are also signifying your agreement to the above code of conduct.

Our Privacy Policy

Randolph Youth Softball and Baseball Association recognizes and values your privacy and is committed to protecting personally identifiable information we obtain about our players, their parents or guardians, and its volunteers to the fullest extent possible.

Please read this notice to learn about how we use the information we collect, how we may share it, how we protect it, and your privacy rights.

Information about Players and Parent(s)/Guardian(s)

Randolph Youth Softball and Baseball Association collects personally identifiable information about its players and their parent(s) or guardian(s).

RYSBA uses this information:

- to notify players and their parents of important League events and activities by address, telephone, or e-mail.
- to organize and manage team rosters and player distribution by location and/or age where appropriate or necessary.

We must provide this information:

- to your child's manager and coaches so that they can contact you and your children about games, practices, or other League-sponsored events.
- to Babe Ruth League, Inc. and its various divisions so that we may obtain accident insurance coverage for players, so that they may send you information that may be of interest to players and parents, and, if applicable, to validate your child's eligibility to play on a tournament team.
- to respond to subpoenas, court orders, or legal process, or to establish or exercise our legal rights or defend against legal claims.
- when necessary in order to investigate, prevent, or take action regarding illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, or as otherwise required by law.

We may provide this information to:

- Tri-Town Babe Ruth (Avon/Holbrook/Randolph) so that they may contact you about events that may be of interest or appropriate to your child.

At the time of first registration as a player, RYSBA requires that it view your child's birth certificate to verify his/her date of birth. You may provide this to the League in the form of a copy that is mailed to us, in which case we will destroy the copy of the birth certificate by shredding after we verify your child's date of birth. Alternatively, you may request that we return the copy to you by mail.

Information about Volunteers

Randolph Youth Softball and Baseball Association collects name, address, phone number, e-mail address, Social Security number, and date of birth information of its volunteers.

RYSBA uses this information ONLY:

- to notify volunteers of important League events and activities by address, telephone, or e-mail.

- to obtain criminal background information (CORI) from state and local law enforcement agencies.

We must provide this information:

- to State and Local Law Enforcement so that the League may obtain criminal background information (CORI) about you that may impact your ability to serve as a volunteer.
- to Babe Ruth League, Inc. and its various divisions so that we may obtain accident insurance coverage for volunteers, and so that they may send you information that may be of interest to volunteers.
- to respond to subpoenas, court orders, or legal process, or to establish or exercise our legal rights or defend against legal claims.
- when necessary in order to investigate, prevent, or take action regarding illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, or as otherwise required by law.

Your Opt-Out Choices

You may tell us not to disclose your e-mail address to Babe Ruth League, Inc and its various divisions. You may exercise this specific opt-out right by checking the appropriate box on the player application.

You may tell us not to disclose your child's personally identifiable information to Tri-Town Babe Ruth. You may exercise this specific opt-out right by notifying RYSBA in writing. Please send such requests to *RYSBA Opt-Out; PO Box 649; Randolph MA 02368*. You may also e-mail such requests to *Player.agent@rybsa.com*.

We Protect Your Personally-Identifiable Information

RYSBA maintains paper player applications in hard copy form for as long as your child is an active player in the League. Once your child is no longer a player in the League or his/her eligibility has elapsed, we destroy the paper applications by shredding.

RYSBA uses paper forms for player registration renewal each year. When we receive a paper form, we transcribe the information to the original permanent paper application and then destroy the re-registration form by shredding.

Copies of player birth certificates sent to the League by mail are not returned unless requested; they are destroyed by shredding after a player's date of birth has been verified.

RYSBA maintains paper volunteer applications in hard copy form until December 31st at which time the paper application is destroyed by shredding. Each volunteer must complete a new volunteer application every year.

Player, parent/guardian and volunteer information is also maintained in a computer database accessible only by the Player Agent of the League, who is responsible for safeguarding its contents.

If you have any questions about this Privacy Policy, please call 781-961-1808 or e-mail info@rybsa.com

Randolph Youth Softball and Baseball Association

NEW Player Application

Please print clearly. Thank you!

Player's Full Legal Name	Sex	Date of Birth	Tee-Shirt Size	
			<input type="checkbox"/> Child	<input type="checkbox"/> Adult
Player's Residence, City, State, and ZIP Code	Home Phone		<input type="checkbox"/> Small	<input type="checkbox"/> Small
			<input type="checkbox"/> Medium	<input type="checkbox"/> Medium
			<input type="checkbox"/> Large	<input type="checkbox"/> Large
				<input type="checkbox"/> XL
				<input type="checkbox"/> 2X

PLEASE NOTE: E-mail is our primary means of contacting you. Please be sure to provide us with at least one valid e-mail address that you check regularly.

Parent/Guardian #1 Full Legal Name	Home Phone Number
Parent/Guardian #1 Residence, City, State, and ZIP Code	Work Phone Number
Parent/Guardian #1 E-mail Address (please ensure this is legible AND correct)	Cell Phone Number

For League Use Only	
Year	2012
Age	
Age Verified	
Division	
Balance Due	

Parent/Guardian #2 Full Legal Name	Home Phone Number
Parent/Guardian #2 Residence, City, State, and ZIP Code	Work Phone Number
Parent/Guardian #2 E-mail Address (please ensure this is legible AND correct)	Cell Phone Number

Medical Insurance Carrier (Company Name Only, e.g. Blue Cross, HPHC, Tufts, MassHealth, etc.)	
Name of Emergency Contact #1 (other than parents/guardians identified above)	EmergencyContact #1 Phone
Name of Emergency Contact #2 (other than parents/guardians identified above)	EmergencyContact #2 Phone

List here any allergies or special medical conditions that the player has

Note here any special needs, requests, or additional information

Select your child's program

- Learning The Game program (4- and 5-year-olds)
- Tee-Ball (5- thru 7-year-olds)
- Coach-Pitch Baseball (6- thru 8-year-olds)
- Minor Baseball (7- thru 12-year-olds)
- Girls' Softball (6- thru 16-year-olds)

I understand that my child's photograph may be used in RYSBA promotional materials or published in local news media. Opt Out?

I understand that my e-mail address(es) may be provided to third parties as described in RYSBA's Privacy Policy. Opt Out?

I, the parent or legal guardian of the above named Player, hereby give my permission and approval to participate in Randolph Youth Softball and Baseball Association (RYSBA) activities, including transportation to and from the activities. I know that participation in baseball or softball may result in serious injuries and protective equipment does not prevent all injuries to players, and hereby waive, release, absolve, indemnify, and agree to hold harmless RYSBA, its organizers, sponsors, supervisors, participants, volunteers, and persons transporting my child to and from activities for any claim arising out of any injury to my child whether the result of negligence or for any other cause except to the extent and in the amount covered by accident or liability insurance.

I acknowledge receiving and reading the Parent/Guardian Information Guide.

Signature of Parent/Guardian _____ Date _____

Calculating Your Registration Fee

If you are only registering players in the "Learning The Game" Program and no other children in any other program.

Number of players registered = [] X \$30.00 = []

Stop here and remit the amount in the grey box above..

Otherwise, calculate your registration fee for all baseball and softball programs as follows...

Number of players registered for the "Learning The Game" program = [] X \$30.00 = []

Number of players registered for Tee-Ball or Coach-Pitch Baseball = [] X \$40.00 = []

Number of players registered for Major or Minor Baseball = [] X \$50.00 = []

Number of players registered for 8-and-under Girls Softball = [] X \$40.00 = []

Number of players registered for 10-, 12-, or 16-and-under Girls Softball = [] X \$50.00 = []

Subtotal = []

Add the Per-family Base Fee = [\$55.00]

Total (but not more than \$175.00) = []

Stop here and remit the amount in the grey box above..

Make mail-in payment by check or money order only. Do not send cash in the mail. Make check or money order payable to RYSBA and mail completed applications with program selections, plus this fee calculation form to:

RYSBA 2012 Registration; PO Box 649; Randolph MA 02368-0649

Registrations must be received no later than Monday February 4th in order to guarantee your child a spot on a team in 2012.

NOTE: There is a \$25 service charge for checks returned to us unpaid for any reason.

We Need Your Help!

Randolph Youth Softball and Baseball Association is an all-volunteer, non-profit organization that depends upon the efforts of many individuals to manage and coach teams, umpire games, work in the concession stand, and help maintain our complex. Please consider giving some of your time to RYSBA in any capacity. Complete the information below, indicate where you can help, and one of our directors will be in touch with you!

Name: []

Best way to reach you after 6 PM: []

Tell us where you'd like to help...

- Managing/coaching a team. Umpiring... Supporting the concession stand. Maintaining the fields and the complexes. Instructional baseball. Baseball. Fund raising. Field maintenance (mowing, fertilizing) Competitive baseball. Softball. Physical plant (repairs, painting) Instructional softball. Cleanup Competitive softball..

Don't see something you like? Tell us where your talents lie!

[]

